

**Summers County Board of Education**  
**Regular Meeting Minutes**  
**116 Main Street, Hinton WV 25951**  
**February 27, 2020, 6:00 p.m.**

**1. Roll Call**

The Summers County Board of Education met in a regular meeting on February 27, 2020, 6:00 p.m. in the board office conference room with Mr. Stanley Duncan, Board President presiding over the meeting with the following board members present: Mr. Jay McBride, Mr. Kenny Brogan, Mr. Robert Angell, and Mrs. Jackie Farley.

Other staff members present: Mrs. Kimberly Rodes, Superintendent; Dr. Linda Knott, Director; Mrs. Renae Jones, Director; Mrs. Lauren Crook, Business Manager, Mrs. Marsha Hicks, Executive Secretary.

**2. Invocation/Pledge of Allegiance**

The invocation was given by Mr. Brogan followed by the Pledge of Allegiance.

**3. Approval of Agenda/Adjustments**

Mr. Duncan made a motion to move Item #9A to the bottom of New Business, seconded by Mr. Angell and by unanimous vote.

Upon a motion by Mr. Brogan, seconded by Mrs. Farley and by unanimous vote, the agenda was approved with the changes.

**4. Approval of Minutes**

Upon a motion by Mr. Duncan, seconded by Mrs. Farley and by unanimous vote, the board approved to table the following minutes to the next board meeting:

- ▶ February 13, 2020, Regular Meeting

**5. Presentations**

None

**6. Approval of Bills**

Upon a motion by Mr. Angell, seconded by Mr. McBride and by a 3-0 vote (Mr. Duncan and Mr. Brogan abstained), the board approved the bills for payment, as recommended by the superintendent.

**7. Approve Transfers and Supplements**

None

**8. Old Business**

Upon a motion by Mr. Angell, seconded by Mr. McBride and by unanimous vote, the board approved Old Business A-D to remain on review, as recommended by the superintendent:

- A. Approve Policy to be Continue on Review – VI-A-5 Films, Movies, Videos
- B. Approve Policy to be Continue on Review – IV-H-8 Substitute Service Personnel – Refusal to Work Policy
- C. Approve Policy to be Continue on Review – V-E-4 Billing and Collection Policy
- D. Approve Policy to be Continue on Review – VI-B-2 Public School Curricula

Upon a motion by Mr. Duncan, seconded by Mrs. Farley and by unanimous vote, the board approved to table the following old business to the next board meeting:

- E. Approve CEFP Plan

Upon a motion by Mr. Angell, seconded by Mr. Brogan to board approved to strike the following old business from future agendas until further information is made available, as recommended by the superintendent:

- F. Discussion and/or Action Concerning Opioid Class Action

**9. New Business**

The only purchase over \$5,000 was the Spring Order bid that was coming up so the board took no further action on the following new business:

- A. Discussion and/or Action Concerning Purchases over \$5000

Upon a motion by Mr. Angell, seconded by Mr. Brogan and by unanimous vote, the board approved the following new business, as recommended by the superintendent:

- B. Approve Memorandum of Understanding between Summers County Board of Education and Concord University Department of Education to address the substitute teacher shortage

Upon a motion by Mr. Angell, seconded by Mr. Duncan and by unanimous vote, the board appointed Mr. Kenny Brogan to represent the following new business, as recommended by the superintendent:

- C. Discussion and/or Action Concerning Appointment of a WVU Extension Representative

Upon a motion by Mr. Brogan, seconded by Mr. McBride and by unanimous vote, the board approved the following new business, as recommended by the superintendent:

- D. Update and Approve Policy IV-H-4 Reduction in Force Lateral Policy

Upon a motion by Mr. Duncan, seconded by Mr. Brogan and by unanimous vote, the board approved to table the following new business to the 1<sup>st</sup> regular meeting in April, as recommended by the superintendent:

- E. Discussion and/or Action Regarding CTE Electrical for Summers County High School beginning August 2020 school year

Mr. Duncan made a motion at 7:27 p.m. to go into Executive Session as per WV Code 18-4-6 and Policy 5309 that the Superintendent's evaluation be performed in Executive Session.

Mr. Duncan called the meeting back to order at 8:36 p.m. and reported as per WV Code 18-4-6 and WV BOE Policy 5309 boards are required to evaluate Superintendent by March 1, 2020 of tenure year of contract. This evaluation was done in Executive Session on February 27, 2020 using Policy 5309 required evaluation forms. Evaluation was completed and presented to the Superintendent in Executive Session and results were satisfactory with all parties.

F. Discussion and/or Action Regarding the Board's Annual Evaluation of Superintendent's Data for Superintendent's Goals including Boards Evaluation of Superintendent with the WV Mandated Evaluation Form

**10. Personnel Items**

Upon a motion by Mr. Brogan, seconded by Mr. Angell and by unanimous vote, the board approved the following personnel items, as recommended by the superintendent:

- A. Approve Retirement Resignation, *Diania Price*, Special Education Teacher at Hinton Area Elementary, effective date June 30, 2020
- B. Approve Retirement Resignation, *Kay Westfall*, Special Education Teacher/Specialist, effective June 30, 2020
- C. Approve Resignation, *Katrina Brown*, 4<sup>th</sup>/5<sup>th</sup> Grade Teacher at Hinton Area Elementary, effective February 20, 2020
- D. Approve Resignation, *Kimberly Ward*, Special Education Aide/Bus Monitor at Talcott Elementary, effective February 19, 2020
- E. Art Teacher at Summers Middle School, remainder of the 2019-2020 school term, state scale, pending documentation,
- F. After School Tutor at Talcott Elementary School, remainder of the 2019-2020 school term, \$23.00 per hour, not to exceed 8 hours per week with one additional hour for planning, *Chloe Curry*
- G. Mentor Teacher, 3<sup>rd</sup> & 4<sup>th</sup> Nine Weeks, \$300, Kindergarten at Jumping Branch Elementary, *Hazel Toler*
- H. Homebound Teacher and Special Education Homebound Teacher, remainder of the 2019-2020 school term, \$23.00 per hour, *Linda Rodes, Marty Mann*
- I. Substitute Teacher, remainder of the 2019-2020 school term, state scale, pending documentation and certification, *Tina Suttle, Carrie Brezinski, Carrie Mann*
- J. Assistant Softball Coach, 2019-2020 school term, \$1,250, *Vickie Cales*
- K. Alternative Education Teacher at Summers Middle School, 2019-2020 school term, \$23.00 per hour not to exceed 8 hours per week with one additional hour for planning,
- L. Substitute Alternative Education Teacher at Summers Middle School, 2019-2020 school term, \$23.00 per hour not to exceed 8 hours per week with one additional hour for planning,

**11. Approve In/Out of County Request**

None, no action taken.

**12. Presentation of Calendar Information**

**13. Public Hearing Concerning 2020-2021 Calendar**

Mr. Farley requested the week of Thanksgiving off

Mr. Wheeler requested Labor Day to Memorial Day

Superintendent reported that October 22<sup>nd</sup> and 23<sup>rd</sup> would be reserved for Railroad Days

**14. Superintendent's Report**

▶ Tiny House – Superintendent requested the Tiny House be put back out on bid. Mr. Angell made a motion to bid the Tiny House again, seconded by Mr. Duncan the approval to move forward with a bid.

▶ IPADS are outdated and the board members will receive new computer and requested training from Mr. Ken Lester, this was the first meeting that was conducted using OneDrive

**15. Public Comment**

Jarrod Wills applied for the Softball Coach and would offer to be an unpaid assistance with certified SSAC

**16. Discussion of Next Agenda**

▶Upcoming Meeting Dates

**17. Adjournment**

Upon a motion by Mrs. Farley the meeting was adjourned at 8:52 p.m.