

SUMMERS COUNTY SCHOOLS
116 Main Street
Hinton WV 25951
304-466-6000
(Please Post)

TO: All Interested Persons
FROM: Adam Coon, Director of Personnel
SUBJECT: Notice of Teacher Vacancy
DATE: July 7, 2021

The Summers County Board of Education has an opening for an Itinerant Elementary Education Specialist and is now accepting applications for this position.

POSITION: Itinerant Elementary Education Specialist

QUALIFICATIONS:

Applicant must hold a valid WV Teaching Certificate.
Minimum of five years successful classroom teaching experience preferred.
Minimum of Master's Degree in Education required, Reading preferred.
Criminal Background Check conducted pursuant to Summers County Board of Education Policy IV-G-4.
Drug Test conducted pursuant to Summers County Board of Education Policy IV-H-1.

EXPECTATIONS: This individual works collaboratively with teachers and students to implement effective literacy and mathematics instruction and assessment practices. A direct correlation shall be established linking instructional strategies and the 21st Century Learning initiatives identified within each school's five year strategic plan. This individual may not cover classes and the time in the building should maintain a professional development/instructional focus (not supervising students during non-instructional times).

SALARY: Based upon Summers County Schools teacher pay scale, degree, years of experience

TERM: 2021-2022 school term (200 days)

APPLICATION PROCEDURE: Must submit application by July 13, 2021 3:00 p.m.

Adam Coon, Personnel Director
Summers County Schools
116 Main Street
Hinton WV 25951

DISCRIMINATION PROHIBITED

As required by Federal laws and regulations, the Summers County Board of Education does not discriminate on the basis of sex, race, color, religion, disability, age and national origin in employment and in the administration of any of its education programs and activities. Inquiries may be directed to Dr. Linda Knott, Title IX and Section 504 Coordinator, Summers County Board of Education, 116 Main Street, Hinton WV 25951, phone 466-6006; to the State Elimination of Sex Discrimination Project Coordinator, phone 558-7864; or to the U.S. Department of Education's Director of the Office for Civil Rights, 1-800-421-3481.

JOB DESCRIPTION

RESPONSIBLE TO: ***Curriculum Director***

SUPERVISES: ***Students***

JOB RESPONSIBILITIES:

The Teacher Shall:

- Serves as a mentor to beginning teachers and teachers new to Summers County Schools
- Teaches, models and facilitates research-based best practices and instructional programs in all areas of the curriculum
- Assist classroom and intervention teachers in preliminary diagnosis, grouping, intervention strategies and progress monitoring
- Identifies effective assessment tools and trains teachers on how to administer them as part of a comprehensive assessment program
- Assists teachers with the collection and analysis of data results
- Identifies needs and makes recommendations for appropriate instructional materials and assessments that directly support and align to the WV State Standards
- Prepare and submit accurate reports in a timely manner, as required
- Collaborates with teachers to identify the instructional needs of students, sets learning goals and targets, and problem solves with teachers to develop best practices for continuous academic growth of students
- Provides professional development and best practices in literacy and math instruction across the curriculum
- Meets regularly with teams and the principal to report on instructional practices and progress while also planning for “next steps” of student and school improvement
- Conducts model lessons and coaches in all areas of the curriculum
- Works with the curriculum director to create the county’s professional development plan based on the needs of the schools through data analysis and school’s identified areas of need
- Assist with school/county parent involvement programs
- Provides specific integration and differentiation strategies that enable teachers to meet the needs of all learners
- Conducts ongoing walk-throughs, providing support and feedback to teachers
- Conduct trend analysis of targeted needs and student achievement from year to year
- Collaborates with Summers County School’s Elementary Curriculum and Instruction team on district-wide initiatives and professional development
- Participates in Curriculum and Instruction initiatives, meetings, and PD
- Networks with other instructional coaches and participate fully in ongoing professional development to extend literacy and instructional competencies in all content areas
- Provides literacy and mathematics resources and support to foster literacy and numeracy development at home and in the community